

Form No 3
Nomination for Retirement Gratuity / Death Gratuity
[See Rule 53 (1) of CCS (Pension) Rules, 1972]

When the Government servant has no family and wishes to nominate one member, or more than one member, thereof.

I, _____ hereby nominate the person/person(s) mentioned below who is / are member(s) of my family and confer on him/them the right to receive, to the extent specified below, any gratuity the payment of which may be authorized by the Central Government in the event of my death while in service and the right to receive on my death, to the extent specified below, which having become admissible to me on retirement may remain unpaid at my death:--

Original Nominee(s)				Alternate Nominee(s)	
Names and addresses of nominee / nominees	Relationship with the officer	Age	Amount or share of gratuity payable to each**	Name, address, relationship and age of the person or persons, if any, to whom the right conferred on the nominee shall pass in the event of the nominee predeceasing the Government Servant or the nominee dying after the death of the Government Servant but before receiving payment of Gratuity.	Amount or share of gratuity payable to each**
(1)	(2)	(3)	(4)	(5)	(6)

This nomination supersedes the nomination made by me earlier on _____ which stands cancelled.
Dated this _____ day of 20_____ at _____

Two Witnesses to Signature

1. Name _____ Signature _____

2. Name _____ Signature _____

Signature of Government Servant

(To be filled by the Head of Office)

Nomination by _____

Signature of Head of Office

Designation _____

Date _____

Date of receipt of nomination _____

Designation _____

* This column should be filled in so as to cover the whole amount of the gratuity.