

Office of the Director,  
West Bengal Judicial Academy,  
AA-III/B-10, Rajarhat, New Town, Kolkata- 700 160  
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NIQ No.06/2018-19

Dated :02.07.2018

**SUB. : INVITATION FOR SEALED QUOTATIONS FOR HIRING OF VEHICLES FOR REGULAR MONTHLY HIRING BASIS FOR THE OFFICE OF THE DIRECTOR, WEST BENGAL JUDICIAL ACADEMY.**

Sealed quotations are invited from car service providers for regular monthly hiring basis for the office of the Director, West Bengal Judicial Academy, AA-III/B-10, Rajarhat, New Town, Kolkata-700160. The specification of hiring car is given below:

Sl. No.	Mass Emission Standard	Quantity of Vehicles	Category of Vehicles
1.	Bharat Stage –II /BS-III purchased on or after 01.05.2008 with Diesel/ LPG/CNG Engine	02 Nos.	Motor Cab / Maxi Cab with Engine Capacity less than / equal to /more than 2000 C.C. with Air-Condition

**TERMS AND CONDITIONS:**

1. **The Bid should be submitted as per notification no. 3564-WT/3M-81/98, dated 24.11.2008 of the Transport Department, Govt. Of WB.**
2. Financial bid and specification should be submitted in one sealed envelope.
3. Each bidder shall submit only one price quotation.
4. Each page of bid document should be self-attested by the bidders. \*
5. The sealed envelope should clearly mention on the top – the memo no. and date of this notice in response to which quotation / tender is being submitted
6. Financial Bid should be Submitted as per enclosed format Annexure-A.

**7. ELIGIBILITY CRITERIA :**

- a. Self-attested Xerox copies of **valid Trade License, upto date car related documents, PAN Card, Copy of latest I.T. return** should be submitted along with the quotation. Original certificate may have to be produced at the time of the opening of the quotations.
- b. Only those firms who have experience at least for 2 years of providing car service in institutions/Govt. Organizations will be allowed to participate in the above mentioned job. Credentials should be submitted along with the quotation.

