

Office of the Director
West Bengal Judicial Academy
Bijan Bhawan, Salt Lake, Kol -700097.
Phone No-033-23350690, Email id- wbjakolkata@gmail.com,
Website – http://wbja.nic.in

NIQ No. – 32/2016-17

Date: 02.05.2016

Notice Inviting Quotation

Sealed Quotations are invited from reputed supplying agencies/authorized distributors for supplying different items as follows:-

Sl. No	Items	Quantity	Specifications
1.	Adhesive	50 Pcs.	Fevistik (15gm)
2.	Plastic Bucket	50 Pcs.	Celo
3.	Plastic Waste Bucket	25 Pcs.	Celo
4.	Cartridge HP Leser Jet P 1108	10 Pcs.	No. 88A
5.	CD	100 Pcs.	Sony
6.	Coaster Set	100 Pcs.	Good Quality
7.	Eraser	50 Pcs.	Nataraj
8.	Odonil	100 Pcs.	50gm.
9.	Sharpner	50 Pcs.	Nataraj
10.	Tap	15 Pcs.	RO + UV, Eureka Forbes Aquaguard
11.	Paper A4	100 Rims	Xerox, Spectrum75.
12.	Cover File	100 Pcs.	Good Quality, Four Folder, A4 Size.
13.	Letter Head	1000 Pcs.	Printed with Official Logo & Address (As per sample)
14.	Cash Book	12 Pcs.	Double Coloumn, Printed (As per sample)

Important condition for Bidders/Vendors:-

1. Free delivery at Bijan Bhavan, H.A-334, Sector-III, Salt Lake, Kol-97 (Stores Section) within 15 days from acceptance of order.
2. The rate should be inclusive of all taxes, charges including charges for delivery to the Academy Office at 'Bijan Bhavan' H.A-334, Sector-III, Salt Lake, Kolkata-97.
3. No advance payment is admissible for the supply. Payment will be made after satisfactory supply of material.
4. Rate quoted should be valid for minimum two months.
5. The tenderers/vendors shall not be permitted to alter or modify their bids/quotations after expiry of the deadline for receipt of bid.
6. Quotations received after due date and time shall not be entertained.
7. The quotation may be submitted on any working day between 11:00 a.m. to 4.00 p.m. in the Stores section of the Academy, in the tender box placed in the Stores Section of the Academy.
8. WBJA will not take any responsibility for delay, loss or non receipt of document/tenders sent by post.

The last date of submission of quotation is **09.05.2016**.

The bidders shall have

1. Valid PAN No.
2. Vat/Sales Tax No.
3. Trade License

The West Bengal Judicial Academy reserves the right to cancel any or all the quotations without assigning any reason whatsoever.

The bid documents shall have to submit in a sealed envelop superscribing "**Quotation for supply of Stationary & Consumable Items**" addressed to the Director, West Bengal Judicial Academy, Bijan Bhavan, Sector-III, H.A-334, Salt Lake, Kolkata -700097.


Sd/-
Director
West Bengal Judicial Academy
Salt Lake, Kolkata-97

Memo No.- 95/1(10)/WBJA/Str. & Pur-01(Pt. II)/2016-17.

Date-02.05.2016

Copy of notice is forwarded for information with a request to display the same on their office notice board :-

1. The Director, Administrative Training Institute, Govt. of WB, FC Block, Sector-III, Salt Lake, Kolkata-700 106.
2. The Pay & Accounts Officer, PAO-III, IB Market, 1st Floor, Salt Lake, Kol-106.
3. The Director, Directorate of Pension Provident Fund and Group Insurance, Purta Bhawan, 2nd Floor, Salt Lake, Kol-91.
4. The Sub Divisional Officer, Bidhannagar, Administrative Building, Kol-91.
5. The Inspector-in-Charge, Bidhannagar South Police Station, Bidhannagar, Kolkata.
6. The Executive Engineer, PWD (Civil), Bidhannagar Division (East), Purta Bhawan, Salt Lake
7. The Executive Engineer, PWD (Electrical), Bidhannagar, Purta Bhawan, Salt Lake
8. The Chief Executive Officer, CMDA, Pura (Prashasan) Bhawan, Salt Lake, Kol – 64.
9. Notice Board of West Bengal Judicial Academy.
10. The official website of WBJA.


Director
West Bengal Judicial Academy
Salt Lake, Kolkata-97
DIRECTOR
WEST BENGAL JUDICIAL ACADEMY
SALT LAKE, KOLKATA-700 097