

**Office of the Director**  
**West Bengal Judicial Academy**  
**Bijan Bhawan, Salt Lake, Kol-700097.**

Phone No-033-23350690, Email id- [wbjakolkata@gmail.com](mailto:wbjakolkata@gmail.com), Website – <http://wbja.nic.in>

NIQ No. – 25/2015-16.

Date: 28.07.2015

**Notice Inviting Quotation**

Sealed Quotations are invited from reputed manufacturers / supplying agencies / authorized distributors for supply following items:-

Item	Specifications
Bath Towel	Good Quality, Measurement - 30" X 60", Colour - Candy Glow, Black Current
Hand Towel	Good Quality, Measurement – 16" X 24", Colour – Candy Glow, Black Current
Bed Sheet (Single)	Good Quality, Measurement – 60" X 90", Colour – Pink, Navy Blue

Important condition for Bidders/Vendors :-

1. Free delivery at Bijan Bhavan, H.A-334, Sector-III, Salt Lake, Kol-97 (Stores Section) within 15 days from acceptance of order.
  2. The rate should be inclusive of all taxes, charges including charges for delivery to the Academy Office at 'Bijan Bhavan' H.A-334, Sector-III, Salt Lake, Kolkata-97.
  3. No advance payment is admissible for the supply. Payment will be made after satisfactory supply of material.
  4. Rate quoted should be valid for minimum two months.
  5. The tenderers/vendors shall not be permitted to alter or modify their bids/quotations after expiry of the deadline for receipt of bid i.e. 03.08.2015, till 4.00 P.M.
  6. Quotations received after due date and time shall not be entertained.
  7. The quotation may be submitted on any working day between 11:00 a.m. to 4.00 a.m. in the Stores section of the Academy.
  8. WBJA will not take any responsibility for delay, loss or non receipt of document/tenders sent by post.
- The last date of submission of quotation is till 4.00 P.M on 03.08.2015.

The bidders shall have

1. Valid PAN No.
2. Vat/Sales Tax No.
3. Trade License

The West Bengal Judicial Academy reserves the right to cancel any or all the quotations without assigning any reason whatsoever.

It is requested to submit the offer in a sealed envelop superscribing "**Quotation for supply of Linen Items**" addressed to the Director, West Bengal Judicial Academy, Bijan Bhavan, Sector-III, H.A-334, Salt Lake, Kolkata -700097.


Sd/-  
Director  
West Bengal Judicial Academy  
Salt Lake, Kolkata-97.

Memo No.- 515/1(6)/WBJA/Str. & Pur.-01(Pt.-01)/15-16.

Date- 28.07.2015

Copy of notice is forwarded for information with a request to display the same on their office notice board :-

1. The Sub Divisional Officer, Bidhannagar, Kol-91.
2. The Pay & Accounts Officer, PAO-III, IB Market, 1<sup>st</sup> Floor, Salt Lake, Kol-106.
3. The Principal, Govt. College of Engineering & Leather Technology, Sector-III, Block-LB, Salt Lake, Kolkata-700098.
4. Executive Officer, Bidhannagar Municipality.
5. Notice Board of West Bengal Judicial Academy.
6. The official website of WBJA.

  
Director  
West Bengal Judicial Academy  
Salt Lake, Kolkata-97.